

Everyone's Adventure - Everyone's Watersports

Sit On Top Kayak and Paddleboard Hire - Risk Assessment

The following document covers the hazards of sit on top kayak and paddleboard hire with Everyone's Adventure trading under Everyone's Watersports and the action to be taken reduce the risk of those hazards. Every day we provide paddlesport hire, staff will have access to appropriate first aid equipment and deal with incidents and emergencies in line with Everyone's Adventure Emergency Action Plan.

This Document has helped form the operating document that all Everyone's Adventure staff work to.
This document will be reviewed where appropriate.

Hazard	Who is at risk	Action taken to reduce risk
Existing medical conditions	Clients & staff	Good pre-activity equipment lists & pack Instructor aware of medical conditions within group (Everyone's watersports conditions of hire agreement) Equipment, timings and content adjusted to fit with groups ability Medication required be available during activities (this is a self led activity and participants will be required to manage their own medication.)
Falls and slips	Clients & staff	Staff will complete a safety check of the location before participants arrive and will inform the group of any hazards that the site/venue present. Brief group to be aware of surroundings, uneven and slippery ground. Attention drawn to features and safe movement Good footwear to be worn (Close toe shoes) Group control Clear briefing & good organisation when setting up and sizing equipment to set the tone of the activity Duty manager will ensure that the slipway is in a good condition as part of their morning site checks.
Physical contact	Clients & staff	this is a non-contact activity, failure to follow this rule will result in that participants hire being terminated. This covered within the participants conditions of hire agreement.
Lifting and carrying	Clients & staff	Correct moving and manual handling of equipment encouraged (Demonstrations are very useful) Where possible staff will move equipment in twos.
Dehydration and sun stroke	Clients & staff	Our website and confirmation email recommend participants to dress appropriately. Water can be purchased at the reception tent. Hats & sunscreen strongly encouraged Participants can get a free cup of water / refill their water bottles at the reception tent.
Hypothermia	Clients & staff	Our website and confirmation email recommend participants to dress appropriately. Warm clothing to be worn (waterproofs encouraged in wet conditions) Perch Pool site has access to hot showers and changing rooms. Hot drinks can be made if required. A group shelter is accessible to the deloying member of staff in case they are required to offer support away from perch pool site.
Lack of ability & understanding	Clients	Participants Briefed on safe use and given correct equipment at the start of the session The safety brief will include the following: The paddling boundaires Tuckton Bridge and Iford Bridge. How to get back on their chosen craft if they full in the water. Landing spots along the river. Basic control of their craft. How to contact us for support. What behaviour is expected. Instructor ensures everyone knows the area of river to be used (Activity Boundaries) Instructor ensures time to coach participants from the bank and will recover basic skills if required

Other people / traffic	Clients & staff	Participants will be briefed to paddle on the right hand side of the river.
		Participants will be warned about people fishing and how to move around them.
		Participants will be warned about other boats moored along the river.
		Participants will be advised to move the very edge when other river users pass them.
Misuse of equipment & resources	Clients & staff	Instruction given and understood by participants before the activity takes place
		Participants will sign a condition of hire form.
		If participants are seen by a member of staff to be misusing the hire equipment in a way which present risk of injury to themselves or others their hire will be terminated.
Getting lost / separated from group	Clients	One member of each group will be given a laminated map which marks out our boundaries.
		The same laminated map will have Everyone's Watersports contact details.
		Area is known to Everyone's Adventure staff
		Instructor will include the boundaries and contact details within their safety brief.
Environmental	Clients & staff	Due care taken on slippery surfaces.
		long trousers worn to protect against tics, bites & stings
		Visual check of site for potential hazards such as deadwood, submerged objects, ditches prior to and during sessions
		Due care taken around any spillages (petrol etc) & reported where possible
		Use of weather report to highlight adverse conditions
Checking Perch Pool Site	Clients, staff and public	The duty manager on site will ensure the following checks are completed prior to hirers arriving on site: Toilets and showers - clean and safe to use. First aid kit is on site. Paths and trees - Pathway are clear and trees near pathways are free from dead wood. Slipway - free from debris. Equipment is fit for use.
Horse play / Over excitement	Clients	Instructor will refer to the condition of hire agreement.
Cuts	Clients & staff	First aid kit kept at the activity area.
		All cuts will be washed before being dressed.
		Close toe shoes are to be worn by participants.
		Paddleboarders are advised to kneel or sit with closer than a paddle length to river bank, boats, or trees.
		Participants are aware of any trip hazards or they are removed around the slipway.
		Participants are made aware that throwing, swing, or hitting someone with a paddle may result in an injury.
Mechanical Faults / Equipment failure	Clients & staff	Equipment serviced and maintained between use.
		PPE such as PDF's and SUP leashes are checked before each use. They are checked, stored, and used inline with the manufactures guidelines.
		Damaged & broken equipment removed from service.
Damage to vegetation	the environment	We will encourage awareness of the environment and as little impact as is reasonably
		Group will be allowed use the 2.9k area between tuckton and iford bridges.
		Participants can only land on the circled landing points on our river map.
		Participants will be advised to avoid paddling under overhanging vegetation.
Drowning	Clients	All participants are required to be able to swim a minimum of 25 meters unaided.
		All participants are required to wear the supplied, correctly fitted PFD at all times.
		Anyone under the age of 18 years old are required to be supervised by a responsible adult.
		Participants can not loosen or adjust their PFD after being inspected by a member of staff.
		Participants are supplied with an emergency number which can be called if they require assistance.
		Groups are given a hire card (map) which marks out multiple safety landing points.

		The deloing instructor will remain on the bank to offer tips to participants. There will be a throw line at the slipway to offer support to participants who are in need.
		SUP's - Participants are shown how to correctly fit a paddleboard leash.
COVID - 19	Clients & Staff	
		Participants who are displaying symptoms of Covid-19 or have been in contact with someone who has tested positive for the virus within the last 10 days should contact Everyone's Adventure / Everyone's Watersports and not attend the session.
		Participants are encouraged to go to the toilets and wash their hands before the session starts.
		The briefing area and activity bases will be made big enough to offer ample room for participants to social distance. This will be demonstrated and regularly mentioned throughout the participants experience.
		Each participant will be encouraged only to touch things they need to.
		After the session has finished the instructor will recommend that all participants wash their hands in the toilets.
Completed by		Daniel Pritchard
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